

### **MARRIAGE LICENSE REQUIREMENTS**

It is your responsibility to locate an officiant who will perform your marriage ceremony as well as the date and location where your marriage will take place. After these arrangements have been made, please call the Health Department to make an appointment **two (2) weeks prior to your wedding ceremony**. The Borough of Cliffside Park offers the services of our Judge to marry you, but he performs marriages **ONLY on Thursday nights at 5:30 pm in the Municipal Court ONLY**. In order to obtain a marriage license, **YOU MUST CALL 201-313-2042 to MAKE AN APPOINTMENT**.

- 1.) Photo I.D. such as a driver's license, state issued I.D. card, passport. Please note that if you use a passport as your form of I.D., you must have your name and address on an alternate form of I.D. such as a tax return form, vehicle registration, or a bill in your name with your Cliffside Park address.
- 2.) Proof of residency (NO utility bills) you must have a driver's license OR state issued I.D. card with your Cliffside Park address, a tax bill, a lease with your name on it, or a NOTORIZED letter from your landlord stating that you live there.
- 3.) Bring divorce papers, if applicable.
- 4.) License fee is \$28.00. Cash – Exact Amount NO change available  
Check or Money Order made payable to: Borough of Cliffside Park  
NO ATM on premises.  
NO credit/debit cards accepted.
- 5.) According to state regulations, the license takes 3 days to process.  
If you are not married within thirty (30) days, your license will expire.
- 6.) Three people must appear at the time the application is to be filled out:  
the bride, groom, and one (1) witness age 18 or older
- 7.) In order to make an appointment, you must have the DATE of your marriage ceremony and the NAME and ADDRESS of person performing your marriage ceremony.